



# Cassia County Board of Commissioners REGULAR MEETING MINUTES

Monday, July 24, 2023

Cassia County Courthouse • Commission Chambers  
1459 Overland Ave • Room 206 • Burley ID 83318

9:00 AM

The Cassia County Board of Commissioners met today at the place and time as posted by agenda pursuant to Idaho Code § 74-204 for Open Meetings Law.

## ACTION AGENDA ITEMS

- 1) 9:01 AM Call to order
- 2) Pledge of Allegiance and prayer
- 3) 9:04 AM Roll call

### **Roll Call.**

**Present:** Leonard M. Beck - Chair, Bob Kunau - Member, Cally Velasquez - Deputy Clerk (Not voting).

- 4) 9:04 AM Calendar, meetings, committee reports, and correspondence were reviewed.
  - a) 7/24/2023 - Meeting with Ken Crane from BLM and Wes Hawks regarding Oakley Highway District's proposal to pave Goose Creek Road - Beck
  - b) 7/26/2023 - Solid Waste meeting - Beck
  - c) 7/31/2023 - Minidoka County Commissioners have requested to meet with Cassia County Commissioners in the Commission Chambers immediately following next week's quarterly jail inspection.

9:06 AM Mr. McMurray entered the meeting.

- 5) 9:07 AM Approve payables for 7/24/2023

9:07 AM **Motion and Action:** Approve payables in the amount of \$1,023,529.13 as presented on 7/24/2023,

**Moved by** Bob Kunau - Member, **Seconded by** Leonard M. Beck - Chair.

Motion passed.

- 6) 9:09 AM Approval of minutes - There were none at this time.
- 7) 9:09 AM Review and approval of Alcohol license requests for which there is a transcribable verbatim record of the proceedings.
  - a) It was noted that in Commissioner Searle's absence, one of the Commissioners should write "absent" on his signature line on the alcohol licenses. The licenses are still valid since the two commissioners present constitute a quorum.
    - i) Clark's For Shopping - Bottled/canned beer OFF premises
    - ii) Smith's Cafe - Oakley Liquor, Bottled/canned beer ON and OFF premises, Retail wine, Wine by the drink
    - iii) Malta Fuel - Bottled/canned beer OFF premises, Retail wine
    - iv) Walgreens #13673 - bottled/canned beer OFF premises, Retail wine

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**Instrument # 2023002454**

BURLEY, CASSIA, IDAHO

8-7-2023 03:14:37 PM No. of Pages: 15

Recorded for : CASSIA COUNTY COMMISSIONERS

JOSEPH LARSEN

Fee: 0.00

Ex-Officio Recorder Deputy

Index to: COMMISSIONERS MINUTES

*EL*

- v) Guadalajara Mexican Restaurant - Burley Liquor, Draft, Bottled/Canned beer ON and OFF premises, Retail Wine, Wine by the drink
- vi) The Shanty Bell - Bottled/canned beer ON premises, Wine by the drink
- vii) El Toro Taqueria - Bottled/canned beer ON premises, Wine by the drink
- b) Chair Beck acknowledged the efforts of Deputy Clerk Velasquez this past week in reaching out to the remaining businesses who have yet to submit their applications to the County.

9:14 AM **Motion and Action:** Approve the seven presented alcohol license applications, **Moved by** Bob Kunau - Member, **Seconded by** Leonard M. Beck - Chair.  
Motion passed.

8) 9:18 AM Personnel Matters - Change of Status Requests

- a) Cassia County Sheriff's Office - Mackenzie Peterson - Certified Patrol Deputy - voluntary resignation
- b) Cassia County Sheriff's Office - Levi Smith - Senior Patrol Deputy - voluntary resignation
- c) Mini-Cassia Criminal Justice Center - Edward Gomm - Corporal/McWork Coordinator - demotion
- d) Mini-Cassia Criminal Justice Center - Carl Bailes - Sergeant - promotion
- e) Mini-Cassia Criminal Justice Center - Christina Ulmer - Corporal - promotion

9:21 AM Prosecutor Larsen entered the meeting.

9:21 AM **Motion and Action:** Approve Change of Status Requests as presented, **Moved by** Bob Kunau - Member, **Seconded by** Leonard M. Beck - Chair.  
Motion passed.

9) 10:35 AM Executive Sessions

10:36 AM **Motion and Action:** Enter Executive Session pursuant to Idaho Code § 74-206 (1) (b) to consider personnel issues, Idaho Code § 74-206 (1) (d) to consider records that are exempt from public disclosure, **Moved by** Bob Kunau - Member, **Seconded by** Leonard M. Beck - Chair.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 2).

**Yes:** Bob Kunau - Member, Leonard M. Beck - Chair.

10:56 AM Upon exit of Executive Session, the board took the matter under advisement.

10:56 AM **Motion and Action:** Approve recommendations of the Social Services Director regarding indigent matters, **Moved by** Bob Kunau - Member, **Seconded by** Leonard M. Beck - Chair.  
Motion passed.

1:39 PM Executive Session

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1:39 PM **Motion and Action:** Enter Executive Session pursuant to Idaho Code § 74-206 (1) (b) to consider personnel issues, **Moved by** Bob Kunau - Member, **Seconded by** Leonard M. Beck - Chair.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 2).

**Yes:** Bob Kunau - Member, Leonard M. Beck - Chair.

1:49 PM Upon exit of Executive Session, the board took the matter under advisement.

10) 9:23 AM Discussion on solid waste fees - Beck

- a) Beck requested that the Board consider reducing the solid waste for residential accounts from \$48.00 to \$45.00. He calculated the reduction to be about \$27,000.00 for the estimated 8,000 plus households that would be affected.
- b) In talking with the Treasurer, he hoped to get that in place by the end of August.
- c) Beck requested this item be placed on the agenda for a decision next week and he would bring more documents at that time.
- d) Prosecutor Larsen will research if a hearing is needed. He understood that a hearing is required if there was a proposal to increase fees by more than 5% but he was not sure if a hearing was required for the opposite. He said that even if he found that it was not required by law, that it wouldn't hurt to schedule a hearing anyway.

11) 9:25 AM Consider purchase request from the Fair Board for corral panels

- a) The Fair Board submitted a request for Commissioners' approval on a purchase of some corral panels from Steve Regan Company. The panels were \$151.04 each and they wanted to purchase 25 of them, making the total bill \$3,776.00. They have the money in their budget to purchase them but since it is over \$1,000.00, they need prior approval from the Commissioners.

9:26 AM **Motion and Action:** Approve the Fair Board's request to buy 25 panels from the Steve Regan Company,

**Moved by** Bob Kunau - Member, **Seconded by** Leonard M. Beck - Chair.

Motion passed.

12) 11:23 AM Presentation of P&Z Resolution No. 2023-06 recommend approval of Big Sky Dairy calf and heifer feedlot CAFO

- a) Mr. McMurray presented to the Board the Planning & Zoning's official recommendation for approval of a CAFO permit with certain conditions which were listed on page seven of the resolution and read for the Board.
- b) The permit would allow for 11,195.02 total one time capacity of animal units to be sited on real property identified as 5,597.51 acres.
- c) The permittee would need to adhere to strict building guidelines and obtain the necessary permits for construction, and dedicate a right-of-way needed to comply with improvement specifications for the roadway based on a traffic impact study and Oakley Highway standards.
- d) McMurray said his office was preparing the relevant documents for the application and would transmit the information to the Board next week in preparation for a hearing to be scheduled on the matter.

13) 11:30 AM Approve hearing date for Big Sky Hearing, hearing proposed for Monday, August 28, 2023 at 10:45 AM

11:31 AM **Motion and Action:** Set a hearing date for the proposed expansion of Big Sky Dairy for August 28, 2023, at 10:45 AM, **Moved by** Bob Kunau - Member, **Seconded by** Leonard M. Beck - Chair.  
Motion passed.

14) 11:31 AM Sign Notice of Public Auction with respect to tax deed sales

- a) McMurray presented a notice of public auction for two parcels taken by tax deed to occur on August 7, 2023 at 10:00 AM in Commission Chambers.
- b) The minimum bid set for the property located at 813 S. 1823 E., Malta, is \$482.00 which includes costs incurred by the Treasurer for the tax deed and publication.
- c) The minimum bid set for the property located at 3695 S. Old Hwy 81, Malta, is \$492.00 which also includes costs incurred by the Treasurer. The cost of publication was split between the two properties.
- d) The initial motion called for August 8<sup>th</sup> to be the auction date but Beck clarified the auction date was August 7<sup>th</sup> at the time of the vote.

11:36 AM **Motion and Action:** Approve the setting of that auction as August 7<sup>th</sup>, with the minimum bids for parcel RP0ID170007013 at \$482.00 and for parcel number RP16S28E286900 would be \$492.00, **Moved by** Bob Kunau - Member, **Seconded by** Leonard M. Beck - Chair.  
Motion passed unanimously.

15) 11:37 AM Consider Petroleum Storage Tank Fund (PSTF) annual policy renewal

- a) McMurray recommended tabling this item until next week when Commissioner Searle could be present as he may have information relevant to the matter.

16) 11:39 AM FY2024 Budget matters discussion

- a) Deputy Auditor Evans reported that she is still trying to solidify revenues for publication notice of budget hearing. Their office received correspondence from IAC over the weekend in regards to revenue sharing projections from the State that will be discussed in more detail in their office this week.
- b) She anticipated getting the notice of public hearing for the budget to the Board for their approval next week.

#### **SCHEDULED ACTION AGENDA ITEMS**

17) 9:27 AM Clerk's Quarterly Financial Report - Clerk Larsen

- a) Clerk Larsen prefaced his report with observations he wanted put on record from a letter received by Seth Grigg regarding revenue sharing that was sent out to all of the Clerks recently.
- b) The State has finally announced its FY2023 year and revenue collections. The fiscal year for the State runs from July 1<sup>st</sup> to June 30<sup>th</sup>. The report shows that revenues are down largely due to the legislature reducing income tax rates to a flat 5.8%.
- c) Comparisons show that the revenue sharing growth has essentially flattened over the last six months. Mr. Grigg said he would be evaluating the contributing factors and metrics of the downward trend and

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keep the county clerks informed of his findings. Downward trends at the state level affect the County's long term budget plans.

- d) Clerk Larsen provided financial reports with budget statistics and summary for the Board's review. It showed that 97% of the revenues from the tax drive in June have been received. Overall, for the third quarter, revenues are about 4% above projections for year-to-date and expenditures are about 10% below projections for year-to-date. This is a positive trend.
  - e) Road & Bridge revenues reflect the unscheduled 2017 Idaho Office of Emergency Management (IOEM) grant close-out revenues of \$205,875.00.
  - f) The K-9 expense revenues, which are unpredictable based on community donations, reflect minimal unanticipated donations that have come in.
  - g) The reported Misdemeanor Probation revenues do not reflect the second half joint payments that were just included in the payables approved earlier in the meeting.
  - h) Social Service revenues reflect the indigent defense monies from the PDC in the amount of \$121,458.00 allocated to conflict public defense that had not been budgeted for this year due to carryover funds from the inability of the Public Defender's Office to hire additional attorneys and in the anticipation of the closeout of the county public defense as the State takes that over.
  - i) Larsen reported that Waterways revenues are skewed due to the boat safety grant match that was transferred out on October 11, 2022, in the amount of \$17,140.00. The year-to-date revenues received were \$24,344.97.
  - j) The Widow's Benefit fund has excess revenue due to interest earnings year-to-date.
  - k) The physical facilities fund has exceeded the budget expenditures due to the purchase of the Masonic Lodge building. Towards the end of this fiscal year the budget will be amended to reflect allocated monies received that have bolstered reserve funds.
  - l) Total interest earnings year-to-date were reported at a staggering \$518,786.86 due to having received three of the four schedule payments from ARPA and LATCF funds. The final payment will be received shortly and will culminate the federal government's redress money for the county because of the pandemic. This money will be allocated to the capital improvement projects the Board has planned.
  - m) Clerk Larsen summarized the report saying that the county fund balances are healthy at this point in time.
- 18) 9:39 AM Discuss and decide on County membership with Costco as an approved vendor - Clerk Larsen
- a) Clerk Larsen and Deputy Clerk Wallace reported that Costco has changed their procedures and discontinued transferrable credit cards. The company is now requiring that any person who wants to be included or affiliated to the membership of the County must pay additional membership fees and receive their own affiliate card for entry and purchases at the store.
  - b) Using the Costco credit card gives the purchaser access to extended warranties on items and other accrual benefits not available with any other form of payment. Costco allowed Clerk Larsen to apply for a credit card for the county but insisted the account be in his name to personally guarantee the purchases. He is the only one that can make purchases for the county using that card to access the special benefits. Affiliated members would receive the tax-exempt status but have to use county issued credit cards so as not to benefit personally from accrual rewards earned at the tax-payer's expense.



- c) Employees who use their own memberships and cards to make county purchases will not be reimbursed by the county because they may personally gain the accrual benefits at the County's expense. That is inappropriate and cannot be done.
- d) The Board was asked to consider which option would best serve the County. They could choose to close out the membership and not deal with Costco as a vendor or they could pay the additional affiliate yearly membership fees to receive access to membership benefits. By keeping the membership, the department heads who go to Costco can receive substantial savings on bulk items such as toilet paper that would cost double if purchased through Amazon or another vendor. The additional member fees would come out of that department's budget.
- e) It would add a burden to the Clerk if a purchase needed to be made using the Costco credit card to gain access to any extended warranties. Procedures would have to be planned and a policy developed that would instruct the affiliated members on their responsibilities for making special purchases.
- f) The initial membership for two people on one account is \$180.00. A third person would be an additional \$60.00 and each addition after that would be \$15.00. The cost to the county would go from \$180.00 yearly to \$285.00 for adding five additional people.
- g) Clerk Larsen suggested trying this option for a year to evaluate if the benefits outweigh the costs and reexamine the viability of membership in one year's time.
- h) The Board agreed with this suggestion and directed Clerk Larsen to proceed with an affiliate membership with Costco and monitor the usage for a cost-benefit analysis.

19) 9:57 AM Dept Head reports

- a) 9:57 AM Coroner - Craig Rinehart
  - i) The coroner reported on what he learned during his attendance at the International Association of Coroners and Medical Examiners (IACME) Training Symposium in Las Vegas, Nevada last week.
  - ii) There is a new machine can process a drug test on an overdose death and can tell what the drug is and the amount of overdose in thirty minutes. He wanted to talk with Prosecutor Larsen to see if there was any funding available in the narcotics seized assets funds or opioid funds for the purchase. The cost of the machine is \$42,000.00.
  - iii) There is no new information on the Pocatello facility yet.
  - iv) There is a two-day training class in Rupert next month he plans to attend. He has made the Captain aware of the class since it is POST certified and deputies could attend as well.
- b) 9:59 AM Law Enforcement - Cpt. Thompson representing the Sheriff
  - i) Thompson gave the jail statistics for the morning. He reported 167 total inmates; 64 from Cassia County, 41 from Minidoka County, 44 from State, 14 US Marshals and 4 courtesy holds.
  - ii) The jail is currently down five deputies. They did give a conditional offer on one applicant and are just waiting for the background check to clear. There are two deputies on medical leave and one deputy graduates POST on August 18<sup>th</sup>.
  - iii) The patrol division is down three positions. One corporal is back from military service in the Middle East and will return to work on August 19<sup>th</sup>. One deputy will be graduating from POST on August 4<sup>th</sup>.
  - iv) The Sheriff's Office has been really busy because of summer activities such as the Spudman Triathlon this coming weekend.

- v) Lt. Taylor has done well in taking over the administrations of the jail since Lt. Renz' retirement. He has been able to increase revenues to the county by keeping rented beds to other law enforcement agencies full.
- c) 10:03 AM Weed & Pest - Mike Ottley
  - i) Mr. Ottley reported on a busy spraying season underway. He said scotch thistle has been a big problem this year.
  - ii) He discussed another method he employs in fighting the spread of noxious weeds through the application of specific bugs that eat the targeted vegetation. He turned out some bugs recently on the leafy spurge to manage its spread. This method isn't as fast or as effective as chemicals but he does use them when he can.
  - iii) He said there is one bug in specific that annihilates poison hemlock very effectively that he likes to use. He said he doesn't have to apply any chemicals to the poison hemlock because of the effectiveness of the bug.
- d) 10:07 AM Buildings & Grounds - Pete Hernandez
  - i) Mr. Hernandez reported on the progress of the elevator update installation plan. The company is having issues on shipping dates for parts they have ordered. The new expected delivery dates are at the beginning of December and they won't be able to get started on the installation until the end of December. They are still expecting the elevator to be out of commission for six to eight weeks while they work on it.
- e) 10:09 AM Extension Office - Grace Wittman
  - i) Wittman reported that her office is gearing up for the fair so everyone is 100% focused on the successful execution of that event.
  - ii) The ag/extension educator position will be opening up sometime in mid-August and they will be taking applications for four weeks.
- f) 10:10 AM Clerk's Office - Joseph Larsen
  - i) Clerk Larsen noted that with the news of delayed work on the elevator, his office won't need to worry about moving election equipment to the Judicial Center prior to the November election for testing and deployment.
  - ii) There will not be an August election in the county. There is still a potential formation of an irrigation district procedure that they will need to work on and bring to the Board before any public announcements can be made on that. The Secretary of State's office said the earliest that formation can be done is in November. The prosecuting attorney is working with the clerk's office and the group's attorney to make sure things are done correctly.
  - iii) The Elections department is working diligently to clean up voter registration records whenever they receive notifications that a voter has moved or passed away. They recognize the national attention voter registration records are getting and expect the public records requests to increase next year as we enter a primary general election year.
  - iv) Deputy Recorder Elsa Velasquez will be attending a national conference sponsored by PRIA in Omaha at the end of August. PRIA (Property Records Industry Association) deals with property records and offers a lot of guidance and knowledge on that industry. They will be focusing on electronic recording, electronic notarizations and electronic signatures at this conference.

- v) Hopefully with the new programming being developed by Harris Software, the Recorder's Office may be able to address the issue of making property records available online in a secure fashion.
- vi) The Auditor's Office is culminating the FY2024 budget and hoped to get a final budget for publication submitted to the Board next week. He reminded the Board that they are estimating higher expenses in anticipation of being able to lower those numbers as actual figures become available that haven't been available by the statutory deadline of publication. Budget expenses can be reduced after publication but never increased.
- vii) Clerk Larsen will then be getting ready for the FY2023 outside audit to begin in just a couple of months.
- g) 10:17 AM IT Department - David Burgess
  - i) Burgess reported completing 132 help tickets the last month with ten currently open.
  - ii) He said that because his office has been busier than expected they have not been able to keep up with their quarterly computer replacement schedule. They were only able to replace three of the eight scheduled replacements. They will be added to the list of replacements still needing to be done this quarter.
  - iii) He gave an update on the phone system as it has been a little over a year now with the new phone system. Over 500,000 calls have been placed with a good log history and everything seemed to be running smoothly.
  - iv) They also plan on one more server replacement done in this quarter.
  - v) The domain move to .gov seemed to run smoothly. A few people had a little trouble and needed help with their Outlook program. It was a bit more of a complicated process but overall, it was a smooth process.
- h) 10:22 AM Treasurer - Laura Greener
  - i) Greener gave her report on the Statement of Treasurer's Cash as of June 30<sup>th</sup>. All the accounts are in balance. She also gave a report showing the county investments over the last three months. For the month of June, the total collected was \$48,206.45. Some accounts are still getting interest rates above 5% which is good.
  - ii) Mobile Home collections were completed this month so warrants of distraint will need to be issued. She also still has three public administrator cases.
- i) 10:26 AM Building & Zoning - Kerry McMurray
  - i) McMurray reported that for the month of June there were 27 building permits; four of which were commercial and one was school related. The rest were residential. The fees totaled over \$38,000.00 and the valuation of nearly \$5.5 million. There were also two manufactured siting permits issued.
  - ii) The mapper is busy with administrative land division applications and questions from applicants on those.
  - iii) The Planning & Zoning Commission has received a lot of questions on solar energy systems so at their last meeting they had a presentation from people in the industry and provided materials for the commission to review so that they can develop some proposed regulations and set a hearing date for the matter. Their meeting next month will be held on August 24<sup>th</sup> to avoid scheduling conflicts with the county fair.
  - iv) At that next meeting they will have a hearing regarding home occupations and permitting procedures in all zones.



- j) 10:28 AM Prosecutor - McCord Larsen
  - i) Prosecutor Larsen gave year-to-date statistics for their office. The report, he said, contradicts a recent article in the Times News that claimed crime was decreasing in the area.
  - ii) He mentioned that the Republican Party of the State of Idaho passed a resolution regarding the issues with the FBI.
  - iii) Year-to-date, his office has filed 642 cases: 107 felonies, 141 infractions, and 434 misdemeanors, and various probation violations and juvenile offenses. Last year at this same time there were 98 felonies, 112 infractions, and 450 misdemeanors. The year before was 127 felonies, 425 infractions and down on misdemeanors, totaling 611 cases that also included juvenile offenses and other things.
  - iv) He said they ended the year of 2021 with 1,094 total cases and ended the year of 2022 with 1,098 cases. These numbers reflect the number of defendants, not the number of charges on each defendant.
  - v) He mentioned that his office will be having their first jury trial since the Rodriguez case this week.
  - vi) His office has been in talks with their software provider. The provider is reducing their costs of storage by almost 50%. His office is also looking for other ways to lessen the amount of data being stored with the provider. He that his office paid approximately \$20,000.00 last year for that storage.
  - vii) Larsen clarified the difference between a burglary and a robbery. He said anytime someone enters a classification of buildings with the intent to commit a theft or felony on premises is a burglary. A robbery is when a person takes something from the physical person through force or violence. You can have both charges depending on the crime being committed.
- 20) 10:56 AM Consider Extension Office purchase of Equinox from Assessor's Office - Wittman
  - a) Wittman presented her proposal to purchase the 2020 Chevy Equinox from the Assessor's department in the amount of \$20,000.00. She said their department has a 2014 Dodge Caravan assessed at \$7,000.00 that they would give in trade and had another \$8,000.00 in their funds to go towards the purchase. Because of the agreement that the County has with the University of Idaho, the County would pay the difference from reserve funds to complete the transaction.
  - b) Adult Misdemeanor Probation office has budgeted for the \$7,000.00 for the Caravan in their FY2024 budget. The Auditor's Office has said there are funds available in FY2023 budget to afford the purchase but because they are a joint department with Minidoka County, this proposal would need to be discussed with them before commencing with the transaction. The Auditor's Office would like to see this transaction completed in FY2023 if possible.
  - c) Beck asked if there was a motion to approve the purchase of the Equinox but none was stated. Kunau asked about timing and procedure. They determined to get more information from the Auditor's Office later in the meeting and would notify Wittman when they made a determination of how to proceed.
  - d) 11:40 AM Beck asked for clarification on the procedure for the transferring of funds from different departments to facilitate vehicle purchases in FY2023 rather than FY2024. He received confirmation that such discussion should wait until they meet with Minidoka Commissioners next week to determine how to proceed.

21) 11:00 AM Hearing Peter Grush petition for zone amendment from AP to MU

11:00 AM **Motion and Action:** The Board enter a zoning amendment hearing, **Moved by** Bob Kunau - Member, **Seconded by** Leonard M. Beck - Chair.

Motion passed.

- a) Kallan Rex, the applicant's son-in-law, spoke on his behalf. He stated that he and his brother-in-law bought a piece of property from Mr. Grush but in order to split it up so they could build a house, it needed to be rezoned because it had already met the maximum allowable splits on that property.
- b) They want to split 10 acres from the 80 acres purchase that his brother-in-law can build a home on.
- c) When asked about future plans for the remaining 70 acres, he indicated they might make a few more splits of 10-15 acres lots to sell to people looking for land to purchase in order to build homes in the area because of the demand for housing is not currently being met.
- d) Commissioner Searle submitted some questions for Mr. McMurray to ask the appellant. He inquired as to why the water rights were moved off of the subject property. Mr. Rex didn't know why as that was done before they owned the property. He believed the water rights were moved to an adjacent property that once had a milk farm on it. There is no well or other irrigation structures on the property either.
- e) The Board reiterated their concern for water availability and usage. The County's comprehensive plan states development cannot have adverse effects on the already draining aquifer. They also expressed concern that changing the zoning would allow for subdivision development which they have been discouraging outside of urban areas.
- f) Mr. Rex pointed out that the lack of housing is negatively impacting the area using the example that school teachers in the area have wanted to build homes for years in the area but cannot. The current residents of Malta are unwilling to sell any property to help the community develop and grow. They can't keep teachers in the area which impacts the quality of education in the area.
- g) Beck asked if the Board could put restrictions on a zoning amendment change to stop future developers from subdividing the ground into smaller than 10 acres lots. Mr. McMurray advised against it because a restriction on the amendment would affect the entire zoning, not just that property.
- h) Beck requested a postponement for any decision making for at least two weeks. It was determined that a decision would be made on August 14, 2023 at 11:00 AM with no further notice.

11:23 AM **Motion and Action:** Close the hearing on the Grush property issue, **Moved by** Bob Kunau - Member, **Seconded by** Leonard M. Beck - Chair.

Motion passed.

22) 11:42 AM Reports from United States Forest Service (USFS)/Bureau of Land Management (BLM)

- a) 11:43 AM U.S. Forest District Ranger - Daniel Fischer, Recreational Program Manager and acting ranger while Mr. Draper is away on a fire this month presented his report.
  - i) He reported updates on the rerouting of Trapper Creek Road construction which is anticipated to be finished next month.

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- ii) A small fire that burned a little over one acre on the southwest side of their Black Pine division was handled quickly and the fire crew is now performing mop up procedures. A few small fires have popped up but have been contained. There are no other fires actively burning at this time.
  - iii) The Minidoka Ranger District Office will have a meeting later in the week with permittees regarding the overall progress on the Badger Fire rehabilitation.
  - iv) Fischer was confident of good working relationships with permittees and the community in general.
  - v) Beck said many residents have expressed concern over what seems like a high turn-over rate with the forest service. Fischer said the biggest challenge he faces with replacing people who are just moving up in their careers is the lack of available or affordable housing in the local areas to attract new people to move into the area.
- b) 11:52 AM BLM Burley Office Field Manager Ken Crane
- i) Crane echoed Fischer's comments on housing and hiring challenges. He agreed that it is very difficult to recruit, especially seasonal employees due to the current housing situation.
  - ii) Crane reported that BLM has been able to accomplish several upgrades to different sites because of the increase in fees implemented two years ago. They are getting ready to spend several thousand dollars on upgrading the Milner camp site, including installations of power, shade, water, and hopefully septic systems.
  - iii) They are trying to find the source of some continuing irrigation return flow that is running down and damaging the road through erosion and undercutting the asphalt as it is being inundated constantly.
  - iv) The last grazing reentry monitoring from the Badger fire was finished this last week. He expects to have a normal grazing season beginning next year. There are some fence lines that still need some repairs bordering private properties that need to be completed before normal grazing can resume. They are hoping to resolve those issues before that time.
  - v) He expected fire season to intensify this next month due to recent weather conditions. He was confident because of his office being fully staffed in the Burley area to be able to handle whatever fires may come up. He said the entire district looks good as far as being prepared to manage whatever fires appear.

11:48 AM Prosecutor Larsen rejoined the meeting.

23) 12:04 PM Recess for lunch

1:30 PM Reconvene from lunch

24) 1:30 PM Consider Weed Control and Sheriff's Storage Wall Proposal bid

- a) Cpt. Thompson presented a bid from Jackson Construction to build a dividing wall in the large old highway building so that the Sheriff's Office can have a space for storing evidence such as bikes and larger items. The bid total came to \$7,284.00 including labor.
- b) He felt this proposal provided him with all the security and space he needed.

1:36 PM **Motion and Action:** Approve the modification to the large Burley Highway District building to split off a portion for law enforcement; the divider wall will cost \$7,284.00 from the bid submitted by Chet Jackson Construction LLC, **Moved by** Bob Kunau - Member, **Seconded by** Leonard M. Beck - Chair.  
Motion passed.

25) 1:37 PM Board of Equalization – There were no matters to be considered.

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#### **UNFINISHED BUSINESS ACTION AGENDA ITEMS**

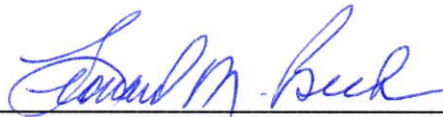
26) 1:37 PM Proposed County Building Discussion

a) There was no new information to discuss on the matter at this time.

27) 1:49 PM Adjourn

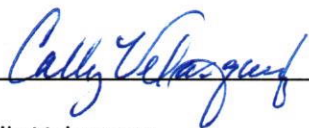
1:49 PM **Motion and Action:** Adjourn, **Moved by** Bob Kunau - Member, **Seconded by** Leonard M. Beck - Chair.  
Motion passed.

APPROVED:

A handwritten signature in blue ink, reading "Leonard M. Beck", written over a horizontal line.

Leonard M. Beck, Chair

DEPUTY CLERK OF THE BOARD:

A handwritten signature in blue ink, reading "Cally Velasquez", written over a horizontal line.

Cally Velasquez

CASSIA COUNTY COMMISSION  
REGULAR SESSION  
Monday, July 24, 2023



# SUMMARY CLAIMS APPROVAL REPORT INCLUDING BUDGET BALANCES

BOTH UNPAID CLAIMS &amp; DEMANDS GENERAL GOVERNMENT FUNDS

80% OF FISCAL YEAR ELAPSED

\* UNAPPROVED DEMANDS APPEAR IN ACTUALS AND ALSO AS AN INVOICE .

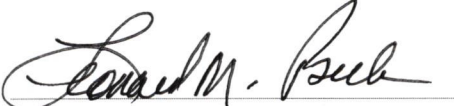
Fund	Budget	Actual	Demand/Claims Amt	Budget Remaining	% Budget Remaining
0001 GENERAL FUND (CURRENT EXPENSE)	5,237,898.00	3,764,445.67	6,587.81	1,473,452.33	28%
0002 ROAD & BRIDGE	579,720.00	439,548.25	90.93	140,171.75	24%
0006 DISTRICT COURT	374,120.00	240,835.46	497.98	133,284.54	36%
0008 JUSTICE FUND	12,291,405.00	8,973,159.04	476,451.56	3,318,245.96	27%
0012 M-C MISDEMEANOR PROBATION	1,098,450.00	812,254.84	20,090.56	286,195.16	26%
0013 911 COMMUNICATIONS	871,000.00	127,941.42	110.00	743,058.58	85%
0016 SOCIAL SERVICES-ASSISTANCE	747,118.00	245,706.80	4,833.00	501,411.20	67%
0018 CASSIA COUNTY FAIR	270,708.00	110,465.63	42,412.00	160,242.37	59%
0019 HISTORICAL SOCIETY	45,000.00	22,500.00	22,500.00	22,500.00	50%
0023 SOLID WASTE DISTRICT	828,700.00	414,345.50	414,345.50	414,354.50	50%
0029 PHYSICAL FACILITIES	274,300.00	775,551.89	3,805.00	-501,251.89	-183%
0048 EMPLOYEE BENEFITS FUND	3,621,490.00	2,663,731.49	31,804.79	957,758.51	26%
		<b>Total Amount Paid</b>	<b>1,023,529.13</b>		

STATE OF IDAHO  
CASSIA COUNTY

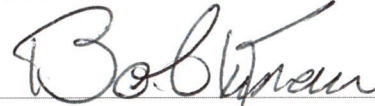
WE, THE CASSIA COUNTY COMMISSIONERS, BEING DULY SWORN DO HEREBY CERTIFY AND DECLARE THAT  
WE HAVE REVIEWED THE DEMANDS ENUMERATED AND REFERRED TO IN THE FOREGOING REGISTER, AND THAT THE SAME ARE  
TO THE BEST OF OUR KNOWLEDGE ACCURATE AND ARE JUST CLAIMS AGAINST THE COUNTY, AND THAT THERE ARE FUNDS  
AVAILABLE FOR PAYMENT THEREOF IN THE COUNTY TREASURY.

APPROVED FOR DISTRIBUTION AS OF

7-24-2023



COMMISSIONER



COMMISSIONER

COMMISSIONER

attest: Cally Velazquez deputy clerk

\* WARNING: This fund is over budget

# Cassia County Commissioner Meeting

## Attendance Log

Date: 7/24/2023

NAME (Please Print)	TOWN	REPRESENTING
1. J. Thompson		CCSC
2. JOE LARSEN	Burley	CLERK
3. michelle Wallace	Rupert	Auditors
4. Grace Withman	Burley	Extension
5. Pete Hernandez	Burley	Boiler Grounds
6. CRAIG RICHART	Burley	Coroner
7. Michael Offley	Elba	CCNWL
8. Laura Gneuer	Burley	Treasurer
9. David Burgess	"	IT
10. Kellen Rex	Malta	7 SPRING'S Ranch
11. Weston Hawkes	Oakley	Oakley Highway
12. Daniel P Fischer	Burley	USFS Minidoka RD
13. Ken Crane	Burley	BLM
14. Camas Beames	Burley	BLM
15.		
16.		
17.		
18.		
19.		
20.		
21.		
22.		
23.		
24.		